

Playtedz Ltd

First Aid Policy

STATEMENT OF INTENT

At Playtedz a large ratio of staff have a first aid qualification and is able to take action to apply first aid treatment in the event of an accident involving a child, staff or visitor. At least one member of staff with current first aid training is on the premises or on an outing at any one time.

Procedures

Our first aid kit complies with the Health and Safety (First Aid) Regulations 1981 and contains the following items only:

- Triangular bandages (ideally at least one should be sterile) - x 4.
- Sterile dressings:
 - a) Small (formerly Medium No 8) - x 3.
 - b) Medium (formerly Large No 9) – HSE 1 - x 3.
 - c) Large (formerly Extra Large No 3) – HSE 2 - x 3.
- Composite pack containing 20 assorted (individually-wrapped) plasters 1.
- Sterile eye pads (with bandage or attachment) No 16 dressing 2.
- Container or 6 safety pins 1.
- Guidance card as recommended by HSE 1.

In addition to the first aid equipment, each box should be supplied with:

- 2 pairs of disposable plastic (PVC or vinyl) gloves.
- 1 plastic disposable apron.

- The first aid box is easily accessible to staff and is kept out of the reach of children.

- At the time of admission to Playtedz, parents/carers' written permission for emergency medical advice or treatment is sought. Parents/carers sign and date their written approval.

- Parents/carers complete and sign a membership form/medication plan allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents/carers have been informed and are on their way to the hospital.

Legal framework

Health and Safety (First Aid) Regulations (1981)

Further guidance

First Aid at Work: Your questions answered (HSE 1997)

www.hse.gov.uk/pubns/indg214.pdf

Basic Advice on First Aid at Work (HSE 2006)

www.hse.gov.uk/pubns/indg347.pdf

This policy is reviewed and updated every year or whenever legislation changes.

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